

BSB41419 - Certificate IV in Work Health and Safety



MELBOURNE
COLLEGE
OF FURTHER EDUCATION

Course Overview

This qualification is suitable for those seeking a specific health and safety-related position within the workplace, with a view of moving into a supervisor or coordinator position which involves WHS instruction and monitoring.

A safe place to work and a reduction of workplace-related injuries is the focus of this course and it is contextualised to a Early Childhood Education setting.

Job outcomes may include; Health and safety representative (formal 5-day training also required – delivered by WorkSafe), Health and safety specialist/advisor.

Tuition Fees

This training is delivered with Victorian and Commonwealth Government funding. The course fees depend upon eligibility for a Government subsidy, via the Skills First Funding Program. For more details view the fees and charges on our website. Please be aware that using a funded place can affect access to future funding. Funding will be accessed after 2 sessions have been attended.

Material Fees

Paper assessments and Canvas (LMS) learner resources \$150

Tuition Fees

Government-funded \$200

Concession Government-funded \$40

Fee for service (not eligible for funding) \$3000

Paper Material Fees \$150



Duration, Delivery and Assessment

In-Class

- 6 months on average duration
- 13 x hour face-to-face sessions
 - 10 Theory sessions
 - 3 Practical skills session
- Assessments include; written questions, oral questions; projects; and observations of skills
- Learning material is online and assessment are paper
- Recommended 15 hours of self-paced learning per week

Entry Requirements

Access to a computer or smart device and the internet to complete your studies.

The required Language, Literacy and Numeracy skills to complete a Certificate IV level course. This will be assessed in your pre-training review during enrolment.

Location

Our main campus is at 39/617-643 Spencer Street, West Melbourne, however face to face classes are held at different locations.

Pathways

On completion of this qualification you may wish to undertake the the BSB51319 Diploma in Work Health Safety (not offered by MCFE).

Contact us today to book your spot in our next course!

Phone: 1300 368 883

Email: courses@mcfe.com.au

Head office: 39/617-643 Spencer Street, West Melbourne, 3003

RTO TOID: 21340

Session Structure

- 1.WHS 101
- 2.WHS Compliance
- 3.Hazards, Risks and Incidents
- 4.Hazards, Risks and Incidents
- 5.Skills Assessment 1
- 6.Leadership and Management
- 7.Research Information
- 8.Managing Contractors
- 9.Skills Assessment 2
- 10.WHS consultation and systems
- 11.Return to work
- 12.Skills Assessment 3
- 13.Reflection session



Units

Core Units

- BSBWHS412 Assist with workplace compliance with WHS laws
- BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes
- BSBWHS414 Contribute to WHS risk management
- BSBWHS415 Contribute to implementing WHS management systems
- BSBWHS416 Contribute to workplace incident response

Electives

- BSBINS401 Analyse and present research information
- BSBWHS417 Assist with managing WHS implications of return to work
- BSBWHS418 Assist with managing WHS compliance of contractors
- BSBLDR411 Demonstrate leadership in the workplace
- BSBLDR414 Lead team effectiveness



Units are clustered for more streamlined delivery and assessment. You will be provided with a timetable showing a delivery structure in your information and enrolment session.

Support Services

If you need support with progress throughout your course or other personal issues, we have a student services officer who can help or direct you to the most appropriate service.

Your trainer will also be available every session to cover additional support if required. For further information on welfare and educational support, please refer to our student handbook available on the website.

Third Parties/Brokers

Our approved third parties/brokers can refer students to this course. MCFE staff members will undertake the following;

- Complete pre-training reviews and assess individual capabilities to undertake this course
- Enrolment and information sessions; including reviewing enrolment paperwork and confirming acceptance in the course
- Undertake training and assessment activities and sign off competency

Approved third parties/brokers are listed on our website. If you would like to make a complaint, please call or email as per details below.

Recognition of Prior Learning (RPL) and Credit Transfer (CT)

You can ask for your relevant existing skills, qualifications and experiences to be assessed and taken into account when your level of competency is being evaluated. There will be a cost associated, refer to the statement of fees and charges.

If you have previously completed a unit with the same code as your new course, you will be eligible for a credit transfer and you will not have to repeat that unit. There is no cost associated with this process.

[For further information, please refer to our student handbook on the website, which contains key information including our complaints and appeals process, fees, payment terms, refund policy, cancellations, enrolment conditions, rights & obligations, support services and much more.](#)

MCFE cannot guarantee employment, access into further university courses or successful completion of any course.